

Service	Price (in US dollars)
<b>Translation (hourly charge for documents in most formats; surcharges apply for PDF documents, handwritten texts, etc.)</b> Spanish ↔ English German ↔ Spanish German ↔ English French into Spanish, German or English	\$150/hour - \$175/hour
Other languages – services rendered through one of our trusted partners (Arabic, Japanese, Chinese, Korean, Tagalog, Vietnamese, Brazilian Portuguese, Italian, Swedish, Norwegian, Dutch, Danish, Slovak, Czech, Polish and others upon request).	\$200 - \$\$250/hour
Minimum charge (translation)	\$150
Minimum charge (certified translations)	\$100 + \$55 for certification
Certification and notarization of official documents (including notary stamp, postage, mileage, time)	\$55/document
Hourly rate (translation, editing, proofing)	\$135/hour to \$175/hour
Consulting/speaking	\$300/hour
<b>Simultaneous conference interpreting services (with equipment, to be rented by the client)</b> <ul style="list-style-type: none"> <li>Full-day minimum for Spanish and German interpreting services.</li> <li>Minimum five-day cancellation policy; cancellation policies vary for conferences depending on time booked.</li> </ul>	\$450 half-day for Spanish; \$650 for German (up to 4 consecutive hours) \$950 full day for Spanish; \$1,200 for German (up to 6 consecutive hours) Overtime: \$200/hour
<b>Spanish court interpreting services (consecutive and/or simultaneous, whisper interpreting) → without equipment</b> Including court appearances, arraignments, depositions, mediation, arbitration, etc. <ul style="list-style-type: none"> <li>Four-hour minimum for Spanish interpreting services.</li> <li>Cancellations must be received five days prior to the assignment or all hours booked will be billed</li> </ul>	\$160/hour - \$200/hour (up to six consecutive hours) plus mileage, driving time and any applicable preparation time Overtime after 6 hours: \$240- \$300/hour  Trials and all federal cases: \$200/hour Overtime (after 6 hours): \$300/hour
<b>German court interpreting services (consecutive and/or simultaneous, whisper interpreting) → without equipment</b> <ul style="list-style-type: none"> <li>Including court appearances, arraignments, depositions, mediation, arbitration, etc.</li> <li>Note: Half-day minimum for German interpreting services.</li> <li>Cancellations must be received five days prior to the assignment (up to two weeks before for lead times of more than 1 month).</li> </ul>	\$250/hour plus mileage, driving/travel time and preparation time (up to six consecutive hours; \$325/hour thereafter)  Trials: \$350/hour (up to six consecutive hours; \$425/hour thereafter)



**Additional charges:**

Charge for working on non-editable documents, including PDF documents, physical print-outs, etc.

Plus 30% of base price

Rush charge (24-hour/48-hour service, weekend service, services requested to be rushed, thus de-prioritizing other work)

Plus 100% of base price

**Terms and conditions and additional information:**

1. Twin Translations will issue a free, non-binding price quote for each project once the documents to be translated/details about the interpreting project have been sent.
2. No project work will be started unless the customer has signed and approved the quote in writing via e-mail.
3. Valued repeat customers do not have to sign every price quote but are kindly asked to simply approve the price quote via e-mail.
4. Pre-payment in full is kindly requested for all personal document translations.
5. Interpreting projects that exceed one day in length will require a deposit.
6. Translation projects by new customers will require a 30% deposit.
7. Our payment terms are net 30. Any invoices not paid within 30 days of receipt of the invoice will be subject to penalties.
8. Discounts are available for verified non-profit associations who submit proof of non-profit status.
9. We reserve the right to not bid on any project.
10. Any changes or corrections to a translation must be submitted to Twin Translations no later than 14 days after the customer has received the final translation. Failure to request changes prior to the 14 days will be considered acceptance of the translation.
11. If a project is outside our areas of expertise, we will be happy to refer a qualified colleague and give you all the contact information at no charge. However, unless you want us to do the project management, we will not be involved in the project after we've referred the colleague and cannot be held responsible for any challenges that might occur. We can only guarantee our own work.
12. We have the pleasure of working with a small group of highly qualified Twin Translations freelancers, who have been carefully selected. It is possible that we will collaborate with one or more of our freelancers on your project. If you would prefer that the work be done exclusively by the owners of Twin Translations, please let us know and we will be glad to accommodate you.

